Life Enriching COMMUNITIES
The Choice in Wellness Lifestyle℠

6279 Tri-Ridge Blvd, Suite 320
Loveland, Ohio 45140
phone (513) 719-3510
fax (513) 719-3559
www.lec.org

September 10, 2020

[Title 1] [First Name] [Last Name]
[Preferred Address Line 1]
[Preferred Address Line 2]
[Preferred City], [Preferred State] [Preferred ZIP]

Re: Notice of Data Breach- No Action Needed

Dear [Primary Salutation]:

Out of an abundance of caution, we are writing to let you know about a data security breach that may have involved your personal information with the LEC Foundation. Because we are committed to transparency and take the protection and proper use of your information very seriously, we are contacting you to explain the incident. **It is important to note that credit card numbers, bank account information, social security numbers and similar high-risk data were protected in encrypted fields and were not accessed by the cybercriminal.**

What Happened

On July 16, 2020, the LEC Foundation, which receives donations on behalf of Life Enriching Communities, Twin Towers and Twin Lakes, was notified by a third-party vendor and Business Associate – Blackbaud, Inc. – that it had been the victim of a ransomware attack. Blackbaud provides technology, including software, donor databases, and hosting services for many non-profit organizations, including the LEC Foundation. In May 2020, Blackbaud's cybersecurity team discovered the ransomware attack and, together with independent forensics experts and law enforcement, ultimately expelled the attacker from their system. Prior to locking out the cybercriminal, however, the attacker was able to obtain backup files of many Blackbaud clients, including that of the Foundation. Blackbaud indicated that they paid the cybercriminal's ransom demand and received confirmation that the copy removed by the cybercriminal had been destroyed. For specific

information from Blackbaud regarding this security incident, please visit www.blackbaud.com/securityincident.

What Information Was Involved

We have determined that the removed file could have contained your name, address, phone number, email address, date of birth and/or date of death, spousal information, level of care, contributions and potential gift capacity, and notes. **Again, it is important to note that credit card numbers, bank account information, social security numbers and similar high-risk data were protected in encrypted fields and were not accessed by the cybercriminal.** In the unlikely event that we held sensitive data like this in those encrypted fields of your Foundation record, please know that it was not exposed.

What We Are Doing

As part of Blackbaud's ongoing efforts to help prevent something like this from happening in the future, they have indicated that they identified the vulnerability associated with the attack, took action to fix it, and confirmed through testing by multiple third parties that the fix withstands known attack tactics. The LEC Foundation is also separately evaluating its own data management practices.

What You Can Do

While we believe there is minimal risk to you as a result of this incident, as a best practice, we recommend that you remain vigilant in monitoring your accounts and credit reports and promptly report any suspicious activity or suspected identify theft to the proper law enforcement authorities, such as the state attorney general's office and Federal Trade Commission.

Please be assured that we take very seriously our role of safeguarding your personal information and using it in an appropriate manner. We deeply regret the inconvenience caused by this event at one of our vendors and apologize for any stress or worry this situation may cause you.

If you have any questions or concerns about this matter, please do not hesitate to contact the LEC Foundation at (513) 247-1357.

Sincerely,

Daniel J. McManus
Executive Director
Life Enriching Communities Foundation

Diana M. Grover
Compliance Officer
Life Enriching Communities